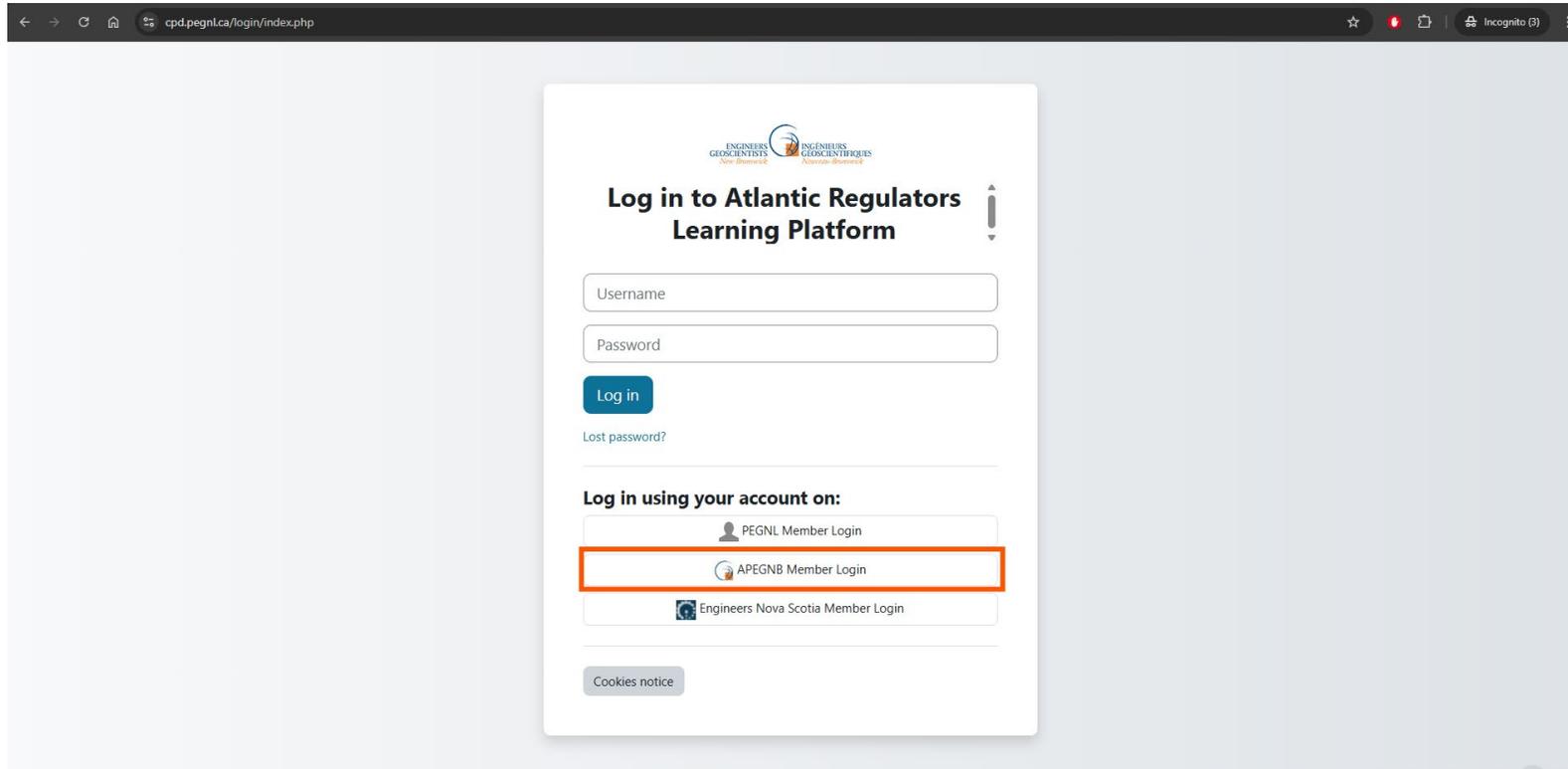


APEGNB – Navigating the new Atlantic Regulators Learning Platform (ARLP)

1. To access the new ARLP site, go to the [sign-in page](#) and click on “APEGNB Member Login”:



cpd.pegnl.ca/login/index.php

Incognito (3)

ENGINEERS
GEOSCIENTISTS
New Brunswick

INGÉNIEURS
GÉOSCIENTIFIQUES
Nouveau-Brunswick

Log in to Atlantic Regulators Learning Platform

Username

Password

Log in

Lost password?

Log in using your account on:

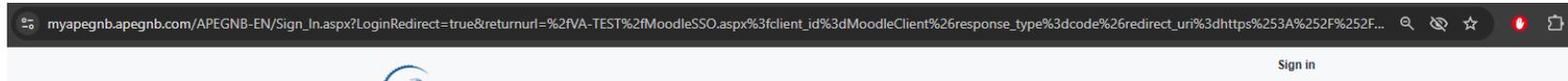
PEGNL Member Login

APEGNB Member Login

Engineers Nova Scotia Member Login

Cookies notice

2. Sign into the APEGNB Member Portal with your APEGNB username and password. **DO NOT CREATE A NEW ACCOUNT:** if you have forgotten your username, click “Forgot username?”; if you’ve forgotten your password, click “Forgot password?”. If you have done both, or have locked yourself out of your account, contact info@apegnb.com.



Sign In

Username

Password

Sign In

[Forgot username?](#) | [Forgot password?](#)

Login Information

Username

Your APEGNB username is your APEGNB member number.

Password

If you have forgotten your password please use the “Forgot password?” link to have a password reset link emailed to the email address we currently have on file for you. Our password requirements are:

- At least seven characters
- At least one alphabetic character (a-z)
- At least one numeric character (0-9)

Assistance

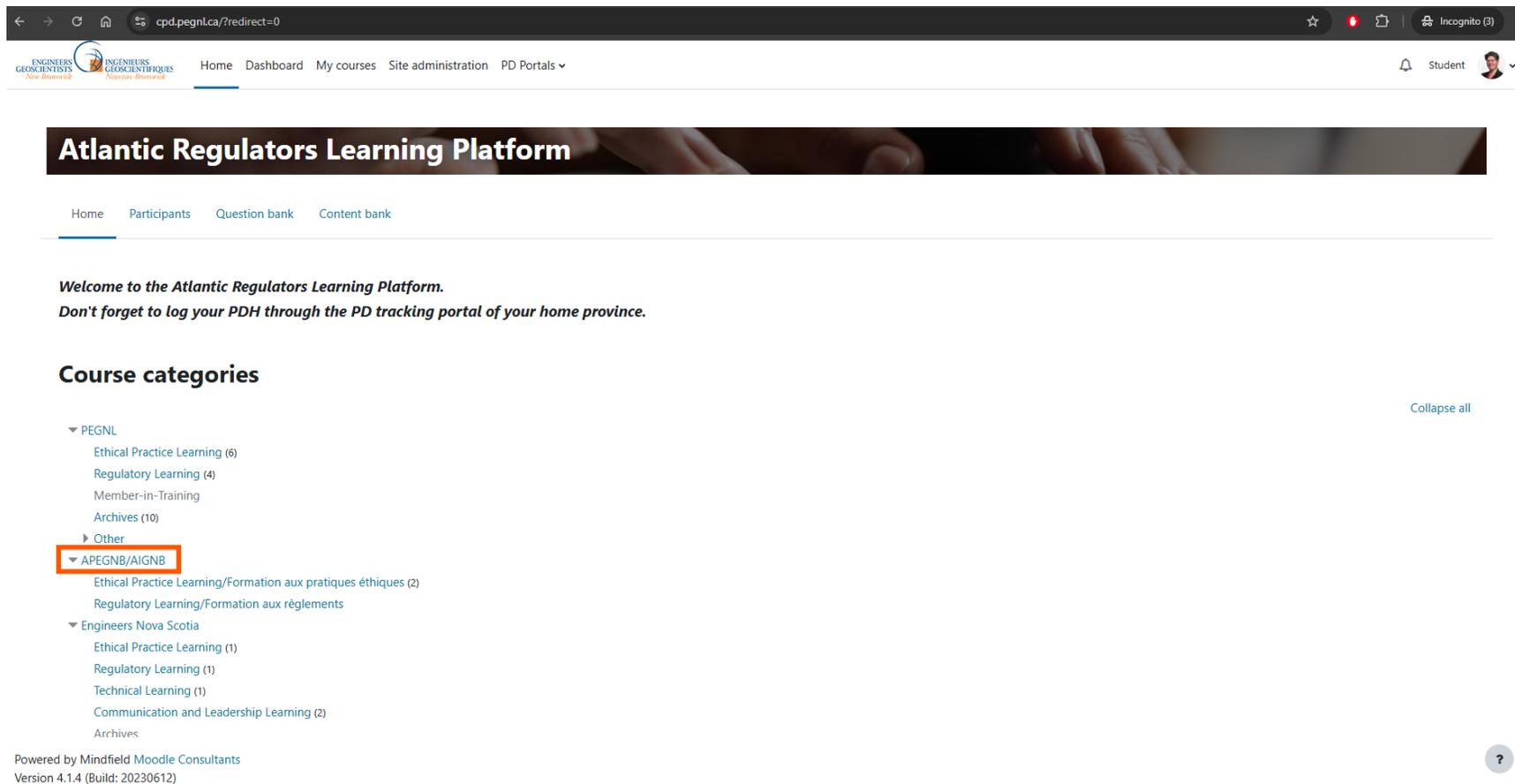
If you encounter any issues with resetting your account, please contact us as follows:

- Phone 506-458-8083
- Toll-free 1-888-458-8083
- E-Mail info@apegnb.com

Browser Support

Please be advised that our online member portal is best supported by Google Chrome, Mozilla Firefox, and Microsoft Edge. Users running on Internet Explorer may encounter difficulties in using this site.

3. Once you've signed in you should be sent back to the ARLP home page below, which lists the participating regulators and the categories of training they have posted. The numbers in parentheses show you how many modules are in each section thus far – for example, you will see that APEGNB/AIGNB has posted two modules in the *Ethical Practice Learning/Formation aux pratiques éthiques* category. Let's start by clicking on "APEGNB/AIGNB".



The screenshot shows a web browser window with the URL `cpd.pegnl.ca/?redirect=0`. The page header includes the organization's logo and navigation links: Home, Dashboard, My courses, Site administration, and PD Portals. A user profile for 'Student' is visible in the top right.

Atlantic Regulators Learning Platform

Home | Participants | Question bank | Content bank

Welcome to the Atlantic Regulators Learning Platform.
Don't forget to log your PDH through the PD tracking portal of your home province.

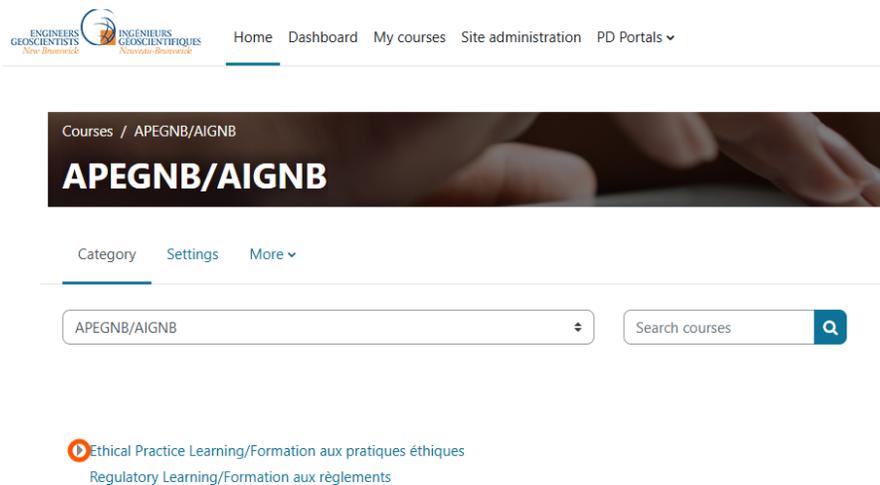
Course categories

- ▼ PEGNL
 - Ethical Practice Learning (6)
 - Regulatory Learning (4)
 - Member-in-Training
 - Archives (10)
 - ▶ Other
 - ▼ APEGNB/AIGNB
 - Ethical Practice Learning/Formation aux pratiques éthiques (2)
 - Regulatory Learning/Formation aux règlements
- ▼ Engineers Nova Scotia
 - Ethical Practice Learning (1)
 - Regulatory Learning (1)
 - Technical Learning (1)
 - Communication and Leadership Learning (2)
 - Archives

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 Version 4.1.4 (Build: 20230612)

Collapse all

4. Now you are on APEGNB’s page within the Atlantic Regulator’s Learning Platform. You may have noticed that the URL is hosted by PEGNL and that the logos in the top left-hand corner cycle through all four regulators’ logos; that is because this site contains content by all four regulators but is generously hosted by PEGNL on their site – don’t worry, you’re in the right place! You can find courses in the drop-down menu (where “APEGNB/AIGNB” is in the screenshot) or by searching courses in the “Search courses” search bar, but these will give you results from all four regulators. If you want to find *just* the APEGNB modules, click on the arrow (circled in orange in the first screenshot) to open up that menu, or click on the name of the category you want:



ENGINEERS
GEOSCIENTISTS
New Brunswick

INGÉNIEURS
GÉOSCIENTIFIQUES
Nouveau-Brunswick

Home Dashboard My courses Site administration PD Portals ▾

Courses / APEGNB/AIGNB

APEGNB/AIGNB

Category Settings More ▾

APEGNB/AIGNB Search courses

ⓘ Ethical Practice Learning/Formation aux pratiques éthiques

Regulatory Learning/Formation aux règlements



ENGINEERS
GEOSCIENTISTS
New Brunswick

INGÉNIEURS
GÉOSCIENTIFIQUES
Nouveau-Brunswick

Home Dashboard My courses Site administration PD Portals ▾

Courses / APEGNB/AIGNB

APEGNB/AIGNB

Category Settings More ▾

APEGNB/AIGNB ethics

▼ Ethical Practice Learning/Formation aux pratiques éthiques

Devoir de dénoncer des actes répréhensibles (AIGNB)

Duty to Report (APEGNB)

Regulatory Learning/Formation aux règlements

5. Clicking on the name of the category takes you here, where you can read about the category (in this case, “Ethical Practice Learning”) and choose your module. Although PEGNL’s system itself is not bilingual, the content on our pages is. There is currently only the one module, “Duty to Report”, but it is available in English or French. Whichever language you choose, your completion certificate will also be in that language. Since this is the English version of the walkthrough guide, let’s click on the English “Duty to Report” module:

Courses / APEGNB/AIGNB / Ethical Practice Learning/Formation aux pratiques éthiques

Ethical Practice Learning/Formation aux pratiques éthiques

Category Settings More ▾

APEGNB/AIGNB / Ethical Practice Learning/Formation aux pratiques éthiques ▾

Search courses



All professional members are required to complete and claim a minimum of 2 PDHs per year in Ethical Practice Learning.

The consideration of ethical issues is an essential element of engineering and geoscience practice. Most complaints received by professional associations relate to professional misconduct (largely ethical issues) as opposed to professional incompetence.

Tous les membres sont tenus de suivre et de consigner au moins 2 HPP par an en formation aux pratiques éthiques.

L'examen des pratiques éthiques est un volet essentiel de l'exercice du génie et des géosciences. La plupart des plaintes reçues par les associations professionnelles sont des allégations de fautes professionnelles (essentiellement des questions d'éthique), plutôt que d'incompétence professionnelle.

Devoir de dénoncer des actes
répréhensibles (AIGNB)



Voici le module sur le devoir de dénoncer
des actes répréhensibles. Il est conçu pou...

Duty to Report (APEGNB)



Welcome to the Duty to Report module.
This module is designed to guide...

6. You will be taken to an “enrolment options” page – click on the blue “Enrol me” button below”:

ENGINEERS GEOSCIENTISTS New Brunswick | INGÉNIEURS GÉOSCIENTIFIQUES Nouveau-Brunswick

Home Dashboard My courses PD Portals ▾

CS ▾

APEGNB/AIGNB / Enrolment options

Duty to Report (APEGNB)

Enrolment options

Duty to Report (APEGNB) ↗



Welcome to the Duty to Report module. This module is designed to guide engineers, geoscientists, and their firms through the critical professional and ethical responsibilities surrounding the reporting of conduct and behavior in their fields.

Credit Hours: 1

▾ **Self enrolment (Student)**

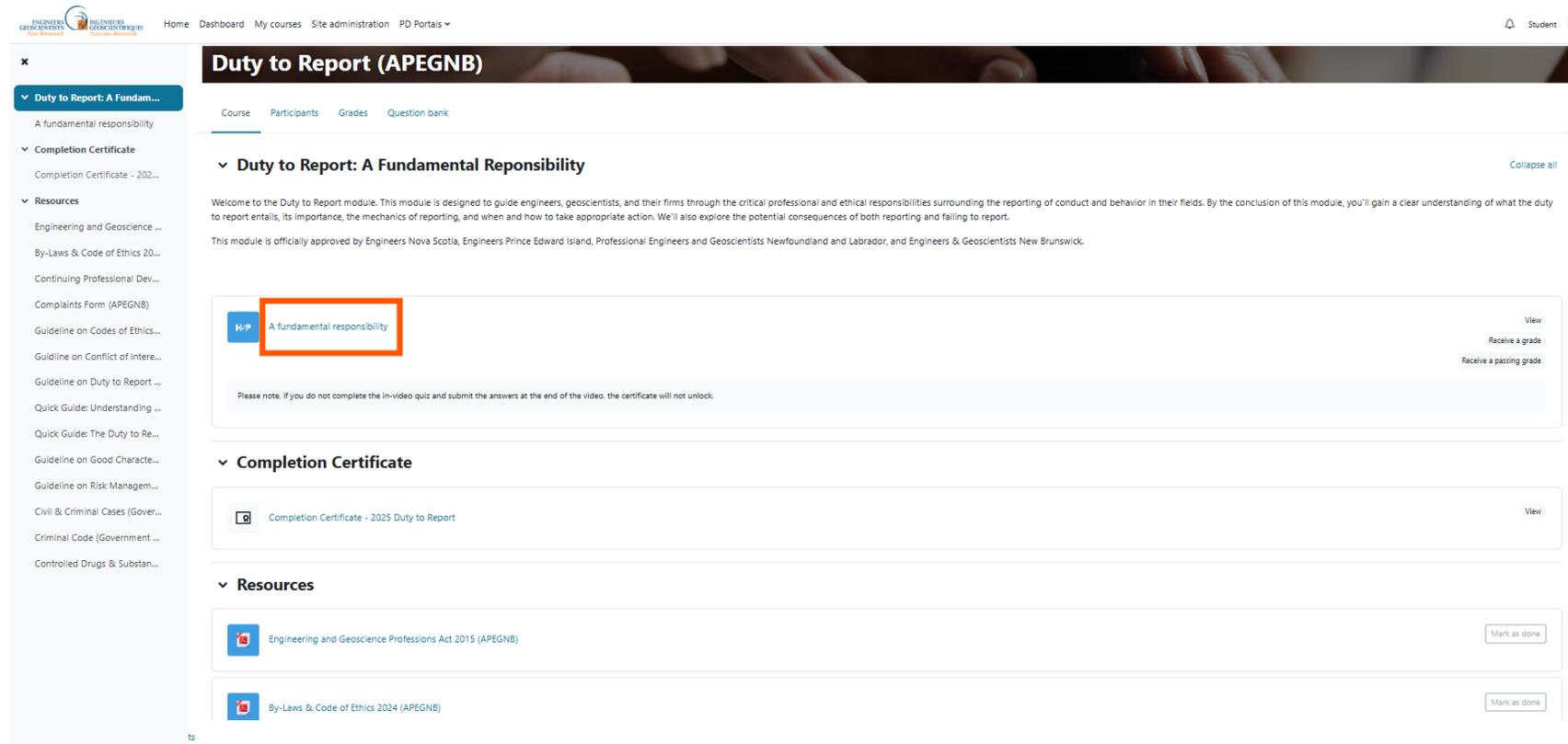
No enrolment key required.

[Enrol me](#)

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?

7. Here we have the main page for the course. You can access the course video, resources (both PDFs and websites) with more information (either from the vertical panel on the left-hand side or the “Resources” section below the Completion Certificate section). Let’s click on “A fundamental responsibility” (highlighted in orange), which is the link to the video module:



The screenshot shows the course page for "Duty to Report (APEGNB)". The top navigation bar includes "Home", "Dashboard", "My courses", "Site administration", and "PD Portals". The user is logged in as "Student".

The left sidebar contains a navigation menu with the following items:

- Duty to Report: A Fundam...** (highlighted in blue)
- A fundamental responsibility
- Completion Certificate**
 - Completion Certificate - 202...
- Resources**
 - Engineering and Geoscience ...
 - By-Laws & Code of Ethics 20...
 - Continuing Professional Dev...
 - Complaints Form (APEGNB)
 - Guideline on Codes of Ethics...
 - Guideline on Conflict of Intere...
 - Guideline on Duty to Report ...
 - Quick Guide: Understanding ...
 - Quick Guide: The Duty to Re...
 - Guideline on Good Characte...
 - Guideline on Risk Managem...
 - Civil & Criminal Cases (Gover...
 - Criminal Code (Government ...
 - Controlled Drugs & Substan...

The main content area is titled "Duty to Report (APEGNB)" and has tabs for "Course", "Participants", "Grades", and "Question bank".

The "Duty to Report: A Fundamental Responsibility" section is expanded, showing a welcome message and a note: "This module is officially approved by Engineers Nova Scotia, Engineers Prince Edward Island, Professional Engineers and Geoscientists Newfoundland and Labrador, and Engineers & Geoscientists New Brunswick." Below this is a video module card for "A fundamental responsibility" (highlighted in orange), which includes a "View" button, "Receive a grade" button, and "Receive a passing grade" button. A note below the video card states: "Please note, if you do not complete the in-video quiz and submit the answers at the end of the video, the certificate will not unlock."

The "Completion Certificate" section is expanded, showing a card for "Completion Certificate - 2025 Duty to Report" with a "View" button.

The "Resources" section is expanded, showing two resource cards:

- "Engineering and Geoscience Professions Act 2015 (APEGNB)" with a "Mark as done" button.
- "By-Laws & Code of Ethics 2024 (APEGNB)" with a "Mark as done" button.

8. Here is the video module. It is an H5P file, a type of interactive media file. The navigation panel, including the resource links, is still on the left-hand side (although you can close it if you find it distracting by clicking the X at the top-LEFT corner, below the scrolling logos).



The screenshot shows a video player interface. At the top left, there is a navigation menu with a close button (X) and several expandable sections: 'Duty to Report: A Funda...', 'Completion Certificate', and 'Resources'. The 'Duty to Report: A Funda...' section is expanded, showing a sub-item 'A fundamental responsibility' which is highlighted in blue. Below this are 'Completion Certificate - 20...' and 'Resources' with a list of links including 'Engineering and Geoscienc...', 'By-Laws & Code of Ethics 2...', 'Continuing Professional De...', 'Complaints Form (APEGNB)', 'Guideline on Codes of Ethi...', 'Guideline on Conflict of Inte...', 'Guideline on Duty to Repor...', 'Quick Guide: Understandin...', 'Quick Guide: The Duty to R...', 'Guideline on Good Charact...', 'Guideline on Risk Manage...', 'Civil & Criminal Cases (Gov...', and 'Criminal Code (Governmen...'. The main content area displays the title 'Duty to Report' in a large serif font. Below the title, it says 'PRESENTED BY : EngineersPEI Engineers NOVA SCOTIA pegnl' with logos for each organization. To the right of the 'Engineers' logo is the logo for 'INGÉNIEURS GÉOSCIENTIFIQUES Nouveau-Brunswick'. Below the logos, it states 'THIS MODULE IS WORTH 1 PDH UNDER THE "ETHICS" CATEGORY.' At the bottom, there is a YouTube video player control bar with a 'MORE VIDEOS' button, play/pause, volume, and progress indicators, and a '0:00 / 38:55' timer.

9. The little white dots in the black toolbar at the bottom of the video indicate moments where a resource document is mentioned in the video, allowing you to click on it and read it at the appropriate time (if you wish). These mostly open as pop-ups, so you may need to disable any pop-up blocking software that you have enabled. The little white rings indicate moments in the video where quizzes pop up; there are four of them sprinkled throughout the video. Forward navigation has been disabled: you cannot skip forward to each quiz and guess until you get them right. You will need to actually watch the video to get to each quiz and pass each quiz in order to move forward in the video. You can, however, go back and re-watch sections in case you missed something.



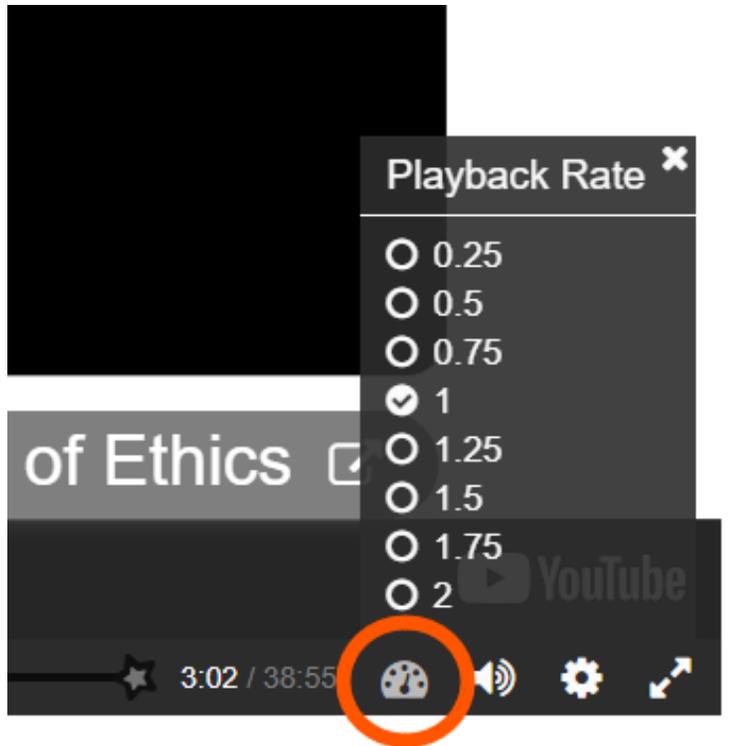
These reports help to:

- Protect the public interest,
- Ensure registrants uphold their ethical duties, and
- Maintain the integrity of the profession.

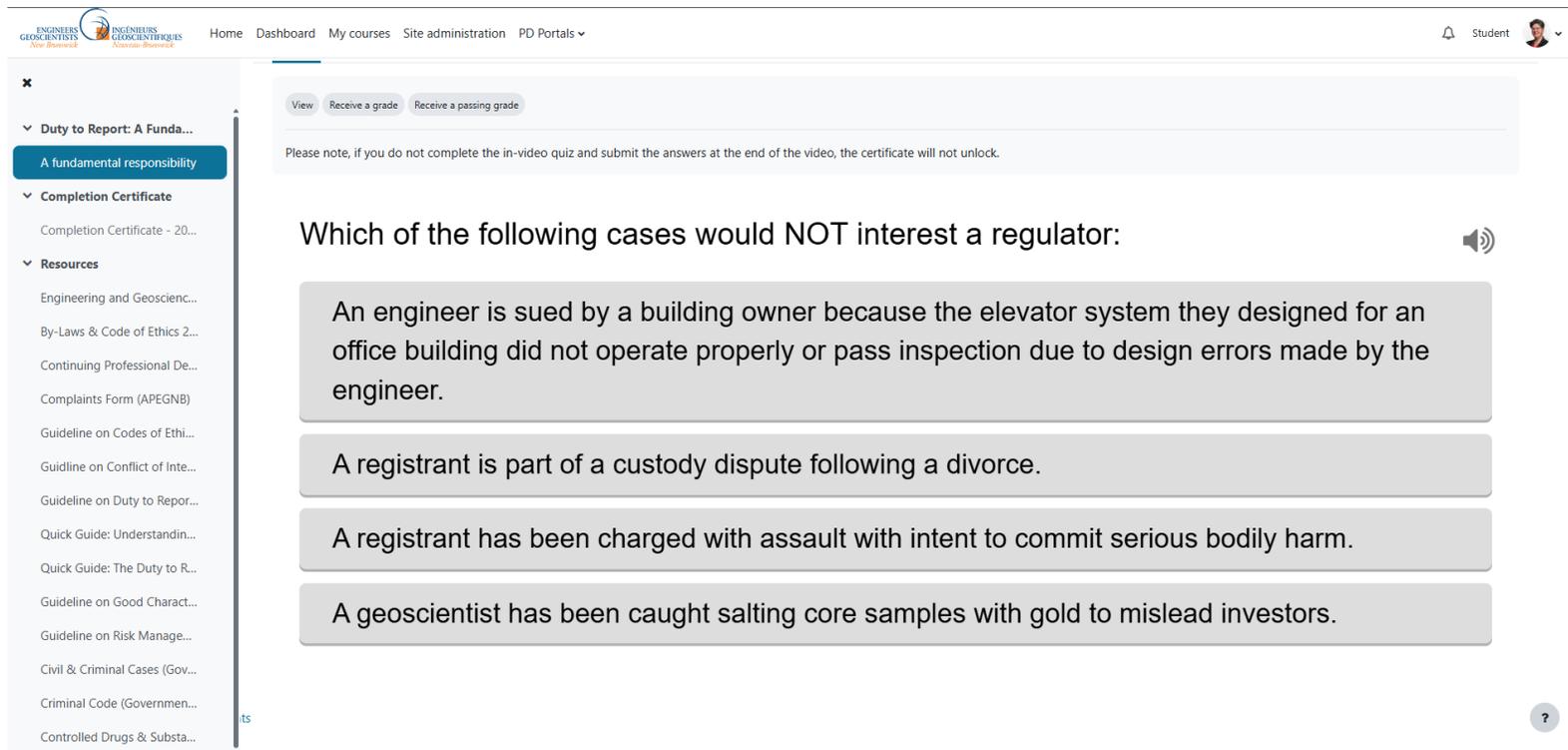
[APEGNB Bylaw & Code of Ethics](#) 



10. The H5P video file uses similar settings to a YouTube video – if you feel like the narrator is speaking too quickly or too slowly, you can change the speed by clicking here:



11. The quizzes are multiple choice – just click the grey box with the correct answer to proceed. You have unlimited attempts:



Home Dashboard My courses Site administration PD Portals

Student

x

Duty to Report: A Funda...
 A fundamental responsibility

Completion Certificate
 Completion Certificate - 20...

Resources
 Engineering and Geoscienc...
 By-Laws & Code of Ethics 2...
 Continuing Professional De...
 Complaints Form (APEGNB)
 Guideline on Codes of Ethi...
 Guideline on Conflict of Inte...
 Guideline on Duty to Repor...
 Quick Guide: Understandin...
 Quick Guide: The Duty to R...
 Guideline on Good Charact...
 Guideline on Risk Manage...
 Civil & Criminal Cases (Gov...
 Criminal Code (Governmen...
 Controlled Drugs & Substa...

View Receive a grade Receive a passing grade

Please note, if you do not complete the in-video quiz and submit the answers at the end of the video, the certificate will not unlock.

Which of the following cases would NOT interest a regulator:

An engineer is sued by a building owner because the elevator system they designed for an office building did not operate properly or pass inspection due to design errors made by the engineer.

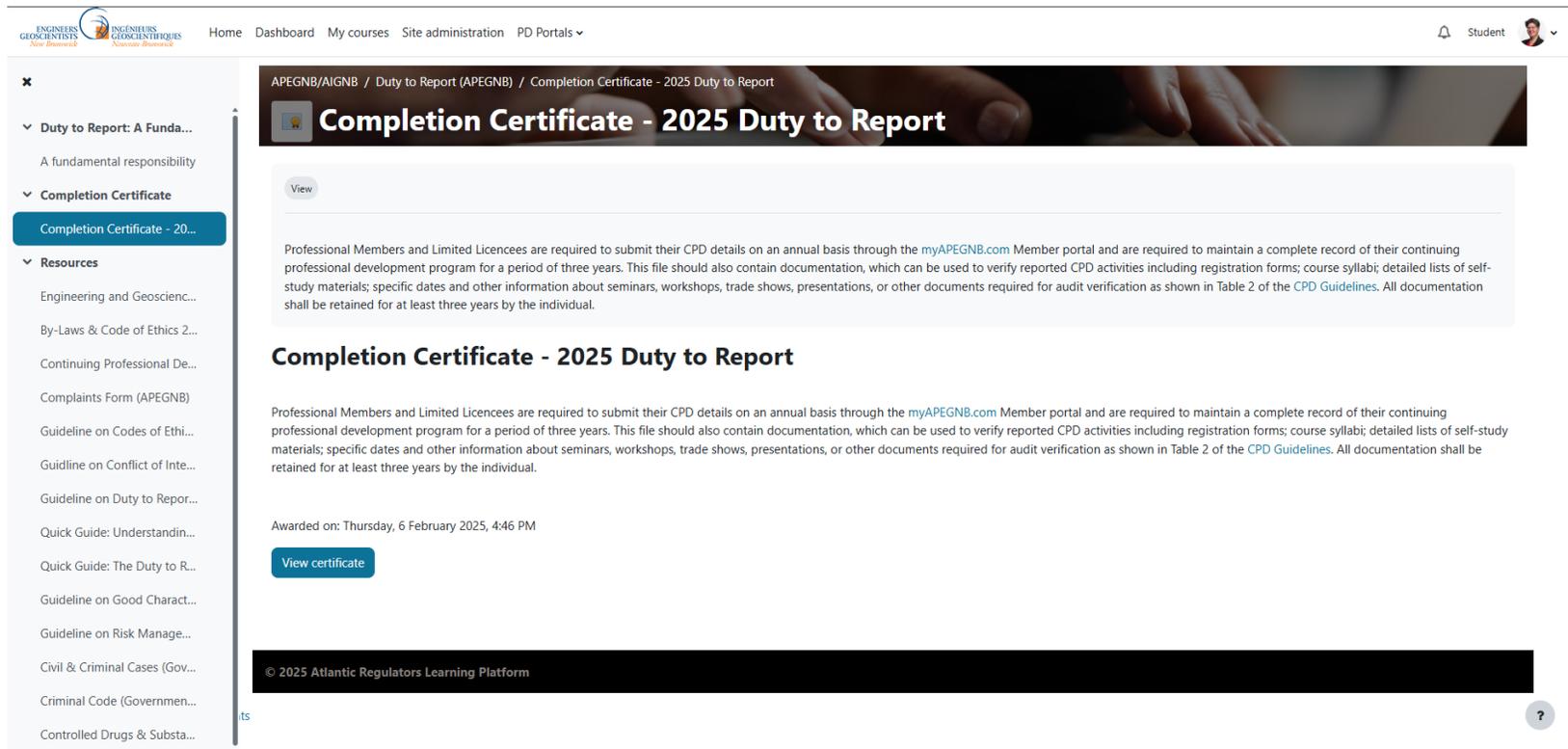
A registrant is part of a custody dispute following a divorce.

A registrant has been charged with assault with intent to commit serious bodily harm.

A geoscientist has been caught salting core samples with gold to mislead investors.

?

12. Once you have completed the module, you can click on “Completion Certificate”, then “View certificate” to view and download your file. You will want to upload your certificate when you enter the course in your CPD record in the [myAPEGNB portal](#). This is not done automatically; you will need to enter the name of the activity in the correct category and upload the certificate yourself after you’re done.



Home Dashboard My courses Site administration PD Portals

Student

APEGNB/AIGNB / Duty to Report (APEGNB) / Completion Certificate - 2025 Duty to Report

Completion Certificate - 2025 Duty to Report

View

Professional Members and Limited Licencees are required to submit their CPD details on an annual basis through the [myAPEGNB.com](#) Member portal and are required to maintain a complete record of their continuing professional development program for a period of three years. This file should also contain documentation, which can be used to verify reported CPD activities including registration forms; course syllabi; detailed lists of self-study materials; specific dates and other information about seminars, workshops, trade shows, presentations, or other documents required for audit verification as shown in Table 2 of the [CPD Guidelines](#). All documentation shall be retained for at least three years by the individual.

Completion Certificate - 2025 Duty to Report

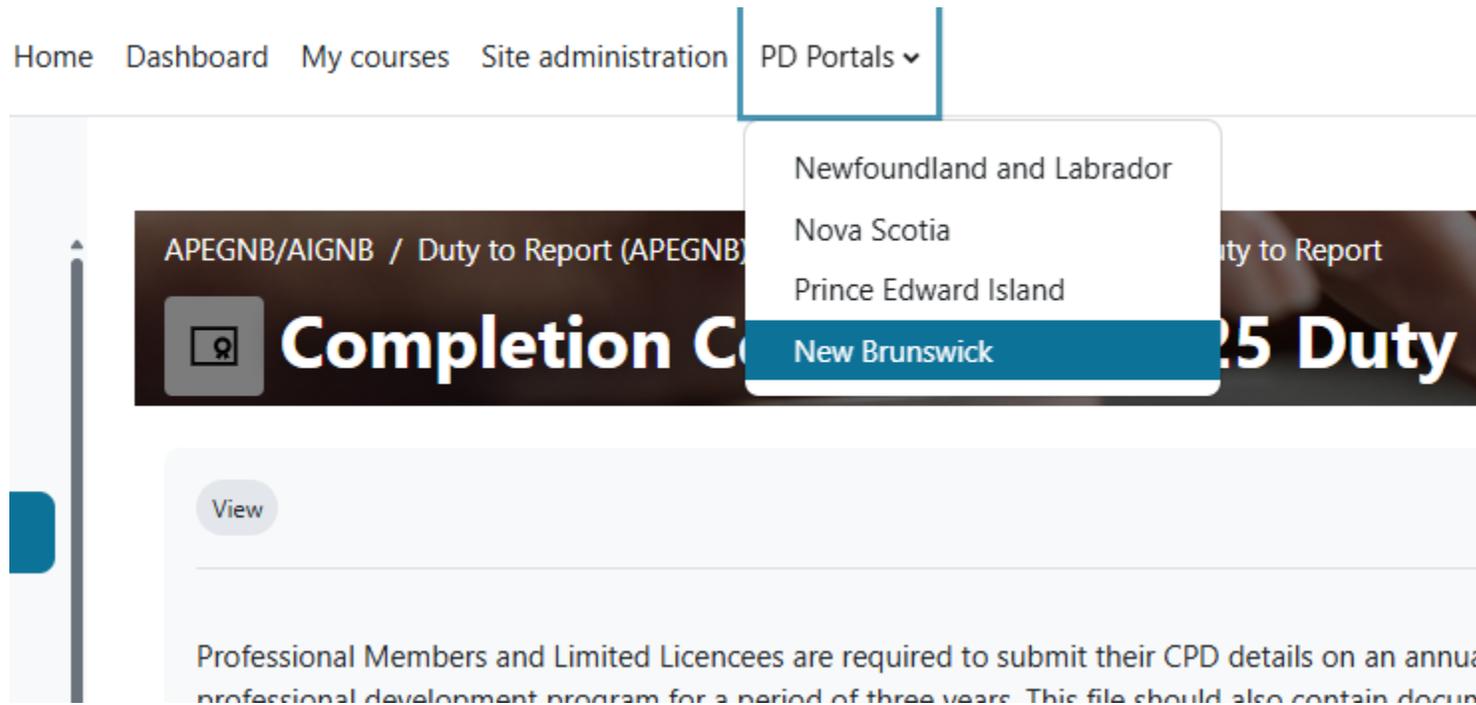
Professional Members and Limited Licencees are required to submit their CPD details on an annual basis through the [myAPEGNB.com](#) Member portal and are required to maintain a complete record of their continuing professional development program for a period of three years. This file should also contain documentation, which can be used to verify reported CPD activities including registration forms; course syllabi; detailed lists of self-study materials; specific dates and other information about seminars, workshops, trade shows, presentations, or other documents required for audit verification as shown in Table 2 of the [CPD Guidelines](#). All documentation shall be retained for at least three years by the individual.

Awarded on: Thursday, 6 February 2025, 4:46 PM

View certificate

© 2025 Atlantic Regulators Learning Platform

13. You can navigate to the myAPEGNB member portal from within the ARLP site by clicking on “PD Portals” in the navigation bar at the top of any page and selecting “New Brunswick”:



14. Entering the activity in the myAPEGNB portal:

myapegnb.apegnb.com/APEGNB/APEGNB-EN/CPD/CPD-EthicalPractice.aspx?YEAR=2025&Ordinal=-1

[Edit source form](#)

Continuing Professional Development Entry

Ethical Practice

The consideration of ethical issues is an important element of engineering and geoscience practice, and the protection of the public is best served by members who are well versed in this area. Examples of acceptable activities that meet the ethical practice requirements are available in the [Guidelines](#)

- on-line or in-person ethics courses;
- teaching a class in ethical practice (or the noted components);
- employer-provided programs covering ethics, diversity, sustainable development, respectful workplace, or related topics;
- discussion at meetings of ethical practice (or the noted components);
- online ethics, diversity, respectful workplace and/or sustainable development module(s);
- attendance at ethics, diversity, respectful workplace and/or sustainable development conferences/workshops or continuing education offerings;
- participation in employer or professional committees/organizations that promote equity, diversity, respectful workplace or sustainable development (including participation in employer EDI committee, serving on board of a sustainable development organization or delivering a presentation on engineering ethics)

Enter the details of your CPD Activity below:

* Description

"Duty to Report" module, Atlantic Regulators Learning Platform, Feb. 6, 2025.

*Hours

1.00

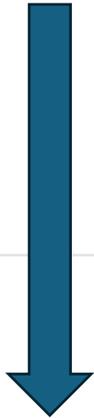
Save

15. Click here to upload your certificate:

2025	1.00	Ethics	"Duty to Report" module, Atlantic Regulators Learning Platform, Feb. 6, 2025.	Edit / Upload Document	✖
------	------	--------	---	--	---

[Return to Member Profile](#)

[Continue to CPD Reporting](#)



*Hours

1.00



Completion_Certificate_-_2025_Duty_to_Report.pdf

Apr 1, 2025



Browse for file

Choose Files

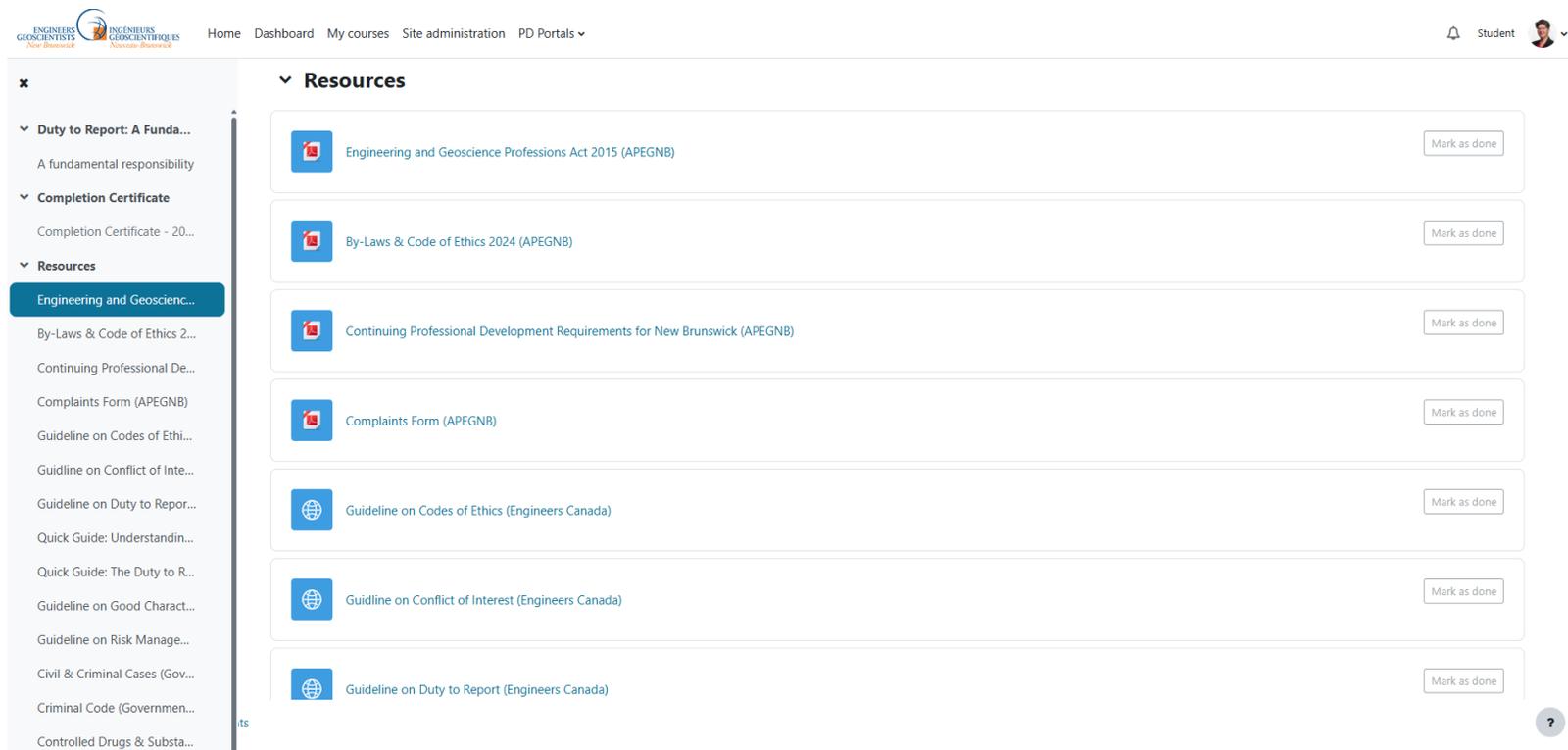
No file chosen

Upload

File: 'Completion_Certificate_-_2025_Duty_to_Report.pdf' has been uploaded.

[Save](#)

16. Finally, if you click on the “Resources” section of the Atlantic Regulators Learning Platform, you’ll see the full names of the various websites/files and can navigate from there:



The screenshot shows the user interface of the Atlantic Regulators Learning Platform. At the top, there is a navigation bar with the following items: Home, Dashboard, My courses, Site administration, and PD Portals. On the right side of the navigation bar, there is a notification bell icon, the text "Student", and a profile picture icon.

The main content area is divided into two sections. On the left is a sidebar menu with a close button (x) at the top. The sidebar menu has several expandable sections:

- Duty to Report: A Funda...** (expanded): A fundamental responsibility
- Completion Certificate** (expanded): Completion Certificate - 20...
- Resources** (expanded): This section is highlighted with a blue bar. It contains a list of resource titles:
 - Engineering and Geoscienc...
 - By-Laws & Code of Ethics 2...
 - Continuing Professional De...
 - Complaints Form (APEGNB)
 - Guideline on Codes of Ethi...
 - Guideline on Conflict of Inte...
 - Guideline on Duty to Repor...
 - Quick Guide: Understandin...
 - Quick Guide: The Duty to R...
 - Guideline on Good Charact...
 - Guideline on Risk Manage...
 - Civil & Criminal Cases (Gov...
 - Criminal Code (Governmen...
 - Controlled Drugs & Substa...

The main content area is titled **Resources** and contains a list of resource cards. Each card has a blue icon on the left, a title in the middle, and a "Mark as done" button on the right. The resources listed are:

- Engineering and Geoscience Professions Act 2015 (APEGNB)
- By-Laws & Code of Ethics 2024 (APEGNB)
- Continuing Professional Development Requirements for New Brunswick (APEGNB)
- Complaints Form (APEGNB)
- Guideline on Codes of Ethics (Engineers Canada)
- Guideline on Conflict of Interest (Engineers Canada)
- Guideline on Duty to Report (Engineers Canada)

In the bottom right corner of the main content area, there is a small circular help icon with a question mark.